

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



905

FROM: DEPT. OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE: March 4, 2003

SUBJECT: Amendment No. 1 to Agreement #AA0514-01 with Gordon Douglas Inc.

RECOMMENDED MOTION: That the Board of Supervisors approves and:

1. Authorizes the Chairman to sign the attached Amendment No. 1 to Agreement #AA0514-01 with Gordon Douglas Inc. for the period of July 1, 2002 through June 30, 2004 for an amount not to exceed \$405,000.
2. Authorize the Purchasing Agent to approve all future amendments, if any, not to exceed the contract maximum; and
 Authorize the Director of DPSS to administer the contract.

FORM APPROVED
COUNTY COUNSEL

MAR 04 2003

BY *[Signature]*

[Signature: Dennis J. Boyle]
Dennis J. Boyle, Director

(CONTINUED - 2 Pages in total)

FINANCIAL DATA:

CURRENT YEAR COST: \$ 90,000

ANNUAL COST: \$215,000

NET COUNTY COST: -0-

IN CURRENT BUDGET: YES X NO

BUDGET ADJUSTMENT: YES NO X FOR FY: 02/03

SOURCE OF FUNDS: 100% CWS/CMS Basic Allocation

C.E.O. RECOMMENDATIONS:

APPROVE

COUNTY EXECUTIVE OFFICER SIGNATURE

[Signature]

Department Recommendation: Policy Policy

Per Executive Office: Consent Consent

Prev.Agn.ref.
12/11/01 (#3.24)
1/29/02 (#3.28)

Dist.

AGENDA NO.

3.22

TO: Board of Supervisors

DATE: March 4, 2003

SUBJECT: Amendment No. 1 to Agreement #AA0514-01
with Gordon Douglas Inc.

PAGE: 2

BACKGROUND: The information pertaining to the contract and amendments with Gordon Douglas Inc. is as follows:

Initial Contract/Amendment	Fiscal Year	Dollar Amount
AA0514-01	FY01/02	\$100,000
Amendment #1 (eff 10/01)	FY01/02	Non monetary
Amendment #2 (BOS 1/29/02, item 3.28)	FY01/02	Increased to \$300,000
AA0514-01 (in lieu of Amendment #3)	FY02/03	\$100,000
Amendment #1 (current amendment)	FY02/04	Will increase contract to \$405,000 for two fiscal years

The services currently provided include support for the network infrastructure associated with the Child Welfare Systems/Case Management System (CWS/CMS) computer system used by the Children's Services Division. The Department of Public Social Services has requested this amendment in response to the need for modification of the existing contract to expand the services being provided by Gordon Douglas Inc. The expanded services include Inventory Management, User and Network Hardware Support, and MAC (Moves, Adds, and Changes) Process Management, which encompasses the adding, relocating and removing of hardware. Because of Riverside's status as a "dedicated" CWS/CMS county, network maintenance, repair, and support is primarily the responsibility of IBM Global Services, the Project Vendor (for server and network related issues), and the Health and Human Services Data Center (HHSDC) (for communications and WAN support). Gordon Douglas Inc. has been authorized by IBM to perform a variety of enhanced support in order to better support the department's business needs and ensure timely customer service to CWS/CMS users.

Gordon Douglas Inc. was awarded the initial contract based on a competitive bid process. On May 11, 2001, DPSS released Request For Proposal (RFP) #514-00 to solicit proposals for professional computer automation consulting services with the intent to contract for one year with two one-year renewal options. These professional consulting services were to be used in support of both the CWS/CMS Infrastructure Management Support and Information Management/Enterprise Data Integration Consulting projects. On May 30, 2001, DPSS received proposals from two (2) bidders interested in providing services in response to the RFP. DPSS' bid evaluation team selected Gordon Douglas Inc. as the most responsive and responsible bidder and awarded a contract. The RFP allowed for the option to renew the contract for two one-year periods. Therefore, this contract period will be for July 1, 2003 through June 30, 2004.

The original contract amount has carried us through the current quarter. Due to the expanded job duties identified above this contract needs to be amended to reflect additional costs for the remainder of the current fiscal year as well as exercise the final one-year option to renew.

FINANCIAL IMPACT:

No County funds are required.

CONCUR/EXECUTE: COUNTY COUNSEL